



## TRAINEESHIP PROGRAMME

### Why it is an opportunity for you?

OCTA trainees will have the opportunity to contribute to the development of the Association. They will help in the day to day basis of the work carried out by the Executive Team and its Secretariat. It will be the opportunity to put academic theory into practice.

### What will you do?

The trainee will provide assistance with all the communication support (social media, website, webinars, etc.). (S)he will be able to support the work of OCTA in researching, drafting and editing, e.g. reports; as well as supporting the daily work of the OCTA Secretariat.

### What do we expect from you?

A trainee will have an open-minded approach to OCTs and European issues. It is key to be interested in international politics (including among others international development, energy, environment, etc.). They will work in a multicultural context together with a proactive team.

### What are we looking for?

**The traineeship is open to young professionals and young graduates from the OCTs members of the Association. Each candidate needs to be endorsed by their OCT, candidates need to come via the OCTs members of the Association.**

The trainee we look for is a young dynamic person with at least C1 Level in English – according to the CEFR<sup>1</sup> - (Proficiency in Dutch, French, Danish or local languages will be strong assets). They should have a background in Communications, International Studies or any related field linked to the OCTs. Some working experience in a company or organisation (NGO, Government, International organization, etc.) is desirable.

### Traineeship compensation package:

**Living allowance:** The living allowance for the traineeship sessions in 2021 will be €1000 per month.

**Duration of the traineeship:** September 1<sup>st</sup> to December 30<sup>th</sup> 2021.

**Visa costs and insurance:** will be reimbursed.

**Travel expenses:** one flight ticket (Economy Class) from and to your home address are covered at the beginning and end of the traineeship.

If you are interested in our traineeship program please send us your CV, Motivation letter and a recommendation letter from a representative to OCTA<sup>2</sup> from your OCT to Pablo Lopez-Herrerias [pablo@overseas-association.eu](mailto:pablo@overseas-association.eu) before July 23, 2021. Visit us at [www.overseas-association.eu](http://www.overseas-association.eu).

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<sup>1</sup> Common European Framework of Reference for Languages (<https://www.coe.int/en/web/common-european-framework-reference-languages>)

<sup>2</sup> Please contact [info@overseas-association.eu](mailto:info@overseas-association.eu) for the information of the EU representative in your OCT.



## BACKGROUND INFORMATION

### Structure and mission

OCTA is registered as a non-profit organization in Belgium and has 13 members. Its highest decision-making authority is the Ministerial Conference which consists of the representatives (Political Heads of Government or delegates) of each member Government.

The Ministerial Conference meets annually and sets the political orientations and priorities of the association. It appoints a rotating Chairman who heads the organization until the next meeting, and elects an Executive Committee (ExCo) whose task is to manage the daily operations of the association.

### Vision

For all Overseas Countries and Territories (OCTs) of the European Union (EU) to be on a path of sustainable development, whilst projecting our natural environment, by promoting economic and human development through cooperation with the EU as well as with regional and global partners.

### Mission

Working collectively through the promotion of common positions and partnerships for the sustainable development of OCTs by cooperation, capacity building and communication.

### Strategic objectives

- To consolidate and reinforce solidarity between OCTs and EU stakeholders
- To make recommendations and carry out various projects/programmes to enhance opportunities, comparative advantage and natural assets in order to strengthen the position of OCTs at regional and global levels
- To promote cooperation and develop a knowledge centre and thematic networks in order to consolidate ownership and provide a point of reference for creating and disseminating valuable information on the relationship between the EU and the OCTs
- To create a framework to engage the private sector, academia and civil society
- To enhance the profile, the reputation and position of the OCTs